

Village of Boyceville Monthly Board Meeting- January 9th, 2023 6:00 PM

Village Hall- 1233 Charlotte St, Boyceville, WI 54725

Minutes

Attendance: Brad Stevens, Jonathan Farrell, Lukas Montgomery, Carlton Dewitt (Tribune), Don Rose, Brittany Halvorson, Sonya Zebro, Eric Barclay (MSA Professionals), Bill Sempf, Shawn Mittlestadt, Greg Lamkin

Absent- Megan Mittlestadt-excused

1. Call to Order and Pledge of Allegiance- Meeting was called to order at 6:00pm by President Montgomery.
2. Roll Call
3. Reports from Village Departments
 - Airport manager
 - MSA Professional Services-Facility plan submitted to DNR, likely late March before DNR reviews.
 - Public Works Department
 - Police Department
 - Clerk-Treasurer
 - President
 - Committee Updates- Jonathan- Public Works & Library, Megan- Admin, Luke-Public Safety, Sonya- Ambulance, Brad-Fire
4. Approval of Minutes: Monthly 12/12/22, RU 1/5/23-LMontgomery motion to approve minutes as written, JFarrell seconded. Carried.
5. Approval of Bills to be Paid-**SZebro motion to approve bills, BStevens Seconded. Carried.**
6. New Business/with possible action
 - a. 2023-2024 HydroCorp Service Agreement-The agreement is for Commercial, Industrial, and Public Authority. Residential will not need to be done for 20 years. **JFarrell motion to approve the 2023 -2024 HydroCorp service agreement, SZebro seconded. Carried.**
 - b. Laterals to the GIS system- MSA has investigated a technique to regenerate laterals with similar accuracy to the source CAD data using advanced GIS geoprocessing tools. MSA is proposing to utilize this set of tools to recreate the lateral lines along the sewer main within the GIS data. MSA anticipates this approach will result in a similar accuracy of placement along the mains to if they were measured and drawn manually (1-5 feet), but is a more efficient automated process. MSA will utilize curb stop GPS locations where available to verify that the approach is performing as expected in terms of sanitary lateral placement. **JFarrell motion to approve MSA to work on laterals for the GIS System for a fee of \$1800, SZebro seconded. Carried**
 - c. Review and amend 2023 Fine and Fee Schedule- **JFarrell motion to change cost of abatement fee for snow removal to \$100, BStevens seconded. Carried**
 - d. RU Holiday closures-Bring back proposal to RU Committee, all Christmas eve closed, if a NYE falls on a Wednesday closed, but open on a Saturday.
 - e. 2023 Community Needs Assessment-Board is looking to get feedback from the community on what they feel is important, or would like to see improved. This will better help serve the board in making financial decisions. **LMontgomery motion use Stout for 2023 Community needs with funding no more than \$1000. JFarrell seconded. Carried**
 - f. Employee Handbook update assessment-Departments heads to get together and come up with list of potential changes they would like to see. **Special Board is scheduled for January 30th, at 5 pm to review handbook.**
 - g. Chapter 5 & 7 Ordinance Updates-Discussions held on possible changes. Cat piece was a bit confusing. Chief Lamkin talked through recommendations. **LMontgomery motion to**

approve minor changes to title 7, SZebro seconded. Carried. Chief to bring chapter 5 changes to fire, ems, CAC, then back to public safety committee.

- h. Review/discussion of board makeup-preliminary discussions were held on having a five-person board versus 7. The reasoning being it a challenge to have residents interested in running for board. No decisions were made, as it was just an introductory subject, and something to think about for the future.

SZebro motion to adjourn, BStevens seconded. Meeting adjourned at 7:26pm.

Brittany Halvorson-Village Clerk Treasurer

January 10th, 2023