



Village of Boyceville- Committee of the Whole  
Monday, August 28th, 2023  
5:30 PM  
**Village Hall-1233 Charlotte St, Boyceville, WI**

### Minutes

Attendance: Shawn Mittlestadt, Jo Dormanen, Eric Barclay, Megan Mittlestadt, Tom Mrdutt, Don Rose, Snya Zebro, Jonathan Farrell, Luke Montgomery, Travis Burnett, Pat Morrow, Rahim Ansari, Greg Lamkin, Brad Stevens.

The meeting was called to order at 5:30PM.

1. Wastewater Treatment Facility projects and potential funding sources-Pat, Rahim, and Eric from MSA presented the board with a memo for WWTF upgrades and financing. Full details of the memo can be found [here](#). Pat walked the board through the details of the memo and what it would cost with principal forgiveness through WDNR's Clean Water Fund Program and what it would cost without. Total recommendation upgrades, with principal forgiveness would raise the monthly sewer user rate, but we are currently on the low end of the average residential user rate for sewer services, and with the increase we would still be well below the highest for comparable communities. Detailed graph can be found [here](#). LMontgomery motioned to send this memo to Ehlers for review. JDormanen seconded, and motion carried.
2. Request by Ohly for Sanitary Discharge Limits Increase-MSA is waiting on a response for tracked changes to the original document. Tabled.
3. Baseball Association (BBA)-Pafko Park- It was brought to the board's attention that BBA was interested in either donating a new fridge to the concession stand or help with the cost to purchase. The clerk will reach out to the BBA and get a better understanding of what they are thinking. We will revisit this again in the spring.
4. Realtor Services- The clerk had reached out to a couple of different realtors inquiring about their interest in representing the Village with some commercial lots we currently have and future residential lots. Erik Davidson from Rassbach Realty was recommended, and the Clerk will reach out to him to see if he will take us on as a client.
5. Main Street Alley Update- The clerk updated the board on the progress and history of the Main Street Alley vacate. At the time of meeting, the legal description had been sent off to the attorney to make a resolution. Once the resolution is back, it will be introduced to the board, and we will start our forty-day countdown to have a public hearing on the matter.
6. LRIP update-Don and MSA presented some ideas for new LRIP projects. For 100 LF, with an assumed 33-foot width on Tiffany Street, in front of Ohly would be approximately \$19,463. This section of road is deteriorating due to heavy traffic. It was suggested to apply for this section of street. New LRIP guidelines recording



Village of Boyceville- Committee of the Whole  
Monday, August 28th, 2023  
5:30 PM  
**Village Hall-1233 Charlotte St, Boyceville, WI**

will come out in the next couple of weeks, so that will need to be listened to for any changes in the upcoming cycle.

7. New Handbook Policies- Overtime and Comp time- As we continue to update the employee handbook, we reviewed the overtime policy. Currently it is set for anything over eight hours is considered overtime. There is a proposal to change the policy to anything over 40 hours once our new work week starts in January of 2024. Comp time was also reviewed and discussed. Board members will vote at the next meeting if they would like to keep overtime at anything over 8 hours or move to a 40-hour work week.
8. Hiring committee for Public Works Job Posting- Luke to reach out to a previous Village Engineer to see if he would like to be part of the hiring committee. Other members of the hiring committee are Shawn, Jonathan, and Luke. The deadline for applications was decided to be September 15, 2023.
9. LMontgomery motioned to go into Closed Session pursuant to Wis. Statute 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to address personnel and wages. Public Works Director, with JFarrell seconding. Roll call vote passed, and meeting moved into closed session at 7:47 PM.

JFarrell motion to come out of closed session. SZebro seconded. The meeting reconvened in open session at 8:26 pm where it was announced that no action was taken during closed session.

SZebro motion to adjourn, JFarrell seconded with meeting adjourning at 8:27 pm.

Brittany Halvorson- Village Clerk Treasurer