



Village of Boyceville- Committee of the Whole
Monday, February 26th, 2024
5:30 PM
Village Hall-1233 Charlotte St, Boyceville, WI

Minutes

Attendance:

Meeting called to order at 5:30PM

1. Boyceville Community Schools Referendum presentation- The discussion opened with Nick Kaiser presenting information on the upcoming school district referendum. Mr. Kaiser highlighted the history of facility studies conducted by the district, emphasizing the necessity for maintaining and updating facilities. They noted that significant projects need addressing, such as roofs, HVAC, electrical systems, flooring, and gym updates. Technology and security upgrades were also on the agenda. Mr. Kaiser further explained the financial aspects, mentioning the debt service side and community informational meetings scheduled for public engagement on the referendum.
2. Library discussion- During the library discussion, concerns about funding and the potential sticker shock of a proposed \$5,000,000 project were brought up. Various financing options were explored, including federal grant programs and community support. Jon Thompson from IFLS informed the group of a possible grant opportunity with no match required that catered specifically to libraries and community spaces. The possibility and challenges of meeting construction deadlines were also discussed. Clarifications were sought on project management responsibilities and the community's usage of the library.
3. Per Diem Request Policy- The inclusion of a new form for per diem requests resulted from meetings and administrative work performed by board members outside the usual sessions. A form was introduced to improve transparency around the per diem requests. A revised form will be introduced at the next board meeting to be voted on.
4. Attorney Retainer for Sewer Use and Discharge Agreement-It was agreed to consult with a more specialized attorney in municipal utilities to help reach an agreement for the Sewer Use and Discharge Agreement with Ohly. As a professional courtesy, the Clerk will reach out to our current attorney and advise her of this decision.
5. Background checks for outside entities/update fee schedule- The discussion was brought up to implement a fee for background checks provided to outside



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- entities. A fee of \$20 per check was considered suitable, and it was suggested that bulk requests should receive preapproval or have a set rate.
6. Title 13 Schedule-A breakdown of how the title 13 scheduling would be handled was presented. Phased approaches to handling different sections of the code were suggested, with more complex areas receiving additional focus and time for discussion.
 7. Disposal of Equipment Policy-The committee advised department heads to bring in a plan when purchasing new equipment on what they plan to do to dispose of the old. For lesser-valued items, department heads may include intentions to dispose of such items in their reports for board oversight.
 8. Unfunded Liability- Unfunded liabilities, especially concerning sick time pay-outs and retirement, were brought to the committee's attention. Possible further action in the future.
 9. Overtime Reports Review- Overtime reports from the previous year were presented, showing significant overtime hours. The board decided to include these reports in future board packets under respective department reports to keep track of overtime and manage it effectively.
 10. Public Comment follow up- Quick updates were provided in response to public comments from the previous meeting regarding the paint in the community center and questions about possible activities in Village-owned spaces. Regarding the paint, it was noted that the issue was being handled, while renting the lower space of the building was unlikely due to current tenant restrictions.

JFarrell motion to adjourn, SZebro seconded. Meeting adjourned at 7:30 PM

Brittany Halvorson-Village Clerk Treasurer