



Village of Boyceville- Committee of the Whole
Monday, January 27th, 2024
5:30 PM
Village Hall-1233 Charlotte St, Boyceville, WI

MINUTES

Attendance: Jonathan Farrell, Sonya Zebro, Jo Dormanen, Brad Stevens, Luke Montgomery, Shawn Mittlestadt

1. The meeting was called to order at 5:30pm & verified legally posted.
2. Local Alert System-Chief Lamkin asked if there was interest in a local alert system that the Village could utilize for various communications such as: emergencies re: water boiling notices, weather & shelter info, winter parking, utility bill due date reminders, etc. It was discussed and Lamkin was told to gather more information.
3. Village Board Member Handbook was discussed regarding policies for Board member attendance & training. Jo Dormanen will draft a policy and share at a future COTW meeting, after gathering information from other municipalities.
4. Project Updates
 - a. Employee Handbook-Chief Lamkin is spearheading this project as part of his Capstone project for his degree & is working with the Department Heads. He will present a draft at future COTW meetings.
 - b. Comprehensive Plan-Planning and Landscape Department at UW Madison can assist with the entire plan, or parts of it. Chief Lamkin's opinion was to seek their help on Parks & Recreation, Facilities & Transportation, and Land Use. MSA said it would cost around \$25,000 for them to help develop a Comprehensive Plan; the UW would likely be more cost effective. They would come in the fall of 2025 with a projected completion date of 2026.
 - c. Library-Chief Lamkin drew up Library plans for the existing building and shared them with the Board. Options for regulating internet access to the library's Wi-Fi routers were discussed.
 - d. Crosswalk signals-estimate came in at \$16,400, Boyceville Schools would be interested in contributing half considering they currently pay half of the crossing guard annual wages. Chief Lamkin will apply for a Community Foundation Grant to help with the cost.
5. Ordinance Review
 - a. Regulating campers/RVs that are inhabited-Chief Lamkin will draft an ordinance and present it to the Board in February.

Order of agenda may be amended at the meeting to accommodate attending public. Agendas may change up to twenty-four hours prior to the commencement of the meeting. Please check posting at the following locations: Village Hall and Website: Boyceville.gov

April 10, 2025



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- b. Library Board appointments-term limits were shared with the Board, the library director will communicate with the current Library Board to work towards filling vacancies.
 - c. Traffic camera-Dunn County Sheriff's Department installed FLOC camera near Hwys 79 & 170 without prior discussion with the Village Chief or Board. Discussion was had about the cost to access footage if needed to assist in BPD cases.
 - d. Picnic License issuance-discussed updating the current picnic license ordinance to allow the Clerk or their designee to authorize temporary Class B "Picnic" licenses. Chief Lamkin will draft ordinance and present to the Board.
6. Public Works
- a. Wastewater discharges-Industrial user flow charts were shared after a series of high volume discharges resulted in Public Works being called in several times in one night to handle over 400gal/minutes of sustained discharge.
 - b. Cross Connection Control Renewal-Contract renewal allows for 36 inspections over 2-years, at the cost of \$5,784. Craig will follow up with them to gather more information.
 - c. 700 Main Street Easement-Lift Station is located on Soo Line Railroad property, however the driveway is located on another parcel belonging to a resident. Public Works and the Board discussed the need for a Simple Survey to move forward with the Easement.
7. Public Comment-Wayne Dow shared that the Nordveien Drive addresses are not in the proper order which could cause delays in services to addresses in that area of the Village. Chief Lamkin will review the addresses.
8. Adjourned at 7:42pm by LMontgomery, second by JFarrell, all in favor.

Samantha Bird
Village Deputy Clerk-Treasurer