



Village of Boyceville- Board Meeting Minutes Monday, April 14th, 2025-5:30 PM Village Hall-1233 Charlotte St, Boyceville, WI

Meeting was called to order at 5:30PM.

Attendance: Brittany Halvorson, Craig Dotseth, Greg Lamkin, Eric Barclay, Lukas Montgomery, Jo Dormanen, Shawn Mittlestadt, Megan Goodell, Sonya Zebro, Jonathan Farrell, Brad Stevens

- Pledge of Allegiance
- Roll Call was taken.

Staff Reports –

- **Airport Manager-** not present
- **Librarian-** Absent, report read by Clerk. Circulation: The library recorded 1,073 checkouts, 1,115 check-ins, and 298 renewals, totaling 1,371 in circulation. We added 103 new items and registered 5 new patrons. Programming: Three story time sessions drew 57 attendees. Family movie night had 10 participants, teen coffee time had 11, the scavenger hunt had 14, and the book club welcomed 9. Other News: We received a \$2,000 grant from Dunn Energy Cooperative to fund shelving, a water cooler, and other appliances. The library will be closed on April 18 for Good Friday.
- **Village Engineer-** Sykora, everything on schedule. All sewer main line and manholes in. Starting on water main this week.
- **Public Works Director-** In March, street maintenance included plowing, sanding, pothole repairs, and storm drain cleaning. Water distribution completed first-quarter meter readings and contacted final customers for water shut-offs. At the lift stations and treatment plant, we distributed informational flyers, cleaned and upgraded equipment, and rebuilt turtle traps for the season. At the library, we installed two ceiling fans and moved books for the book sale. Equipment maintenance included steering repairs on the F250 and F350, Silverado service, and generator battery replacements. We also completed facility improvements, passing fire inspections and installing new door sweeps and pickleball nets.
- **Police Chief-** In March, we handled 121 calls for service, with BPD responding to 88%. Calls were down 7% from last year due to personal leave, but ordinance violations increased by 54%. We issued 12 citations, made 2 arrests, and had no use of force incidents or mutual aid requests. Heavy snow on March 5 led to 4 illegal parking citations. Officer Vodenlich completed White Collar Crime training, and we received DOT approval for updated parking/ATV-UTV signage. Our CIB audit is ongoing, and one nuisance property is heading to trial in June. We're also working with DUSO and schools for canine sweeps and end-of-year events.
- **Village Clerk-Treasurer-** The Spring Election saw a record turnout of 334 voters. The Airport Petition has been submitted, and the 2024 Crossing Guard payroll reimbursement request sent to the school. Quarterly reports have been filed with state and federal agencies. The audit is scheduled for next week, and Public Works has completed their PSC report section. We're finalizing kilowatt hour data for submission. Progress continues on Sykora Lane, with financing and lot pricing discussions ongoing. Timber cutting is underway, and we're 85% finished with the RU Report, due by April 30th. File organization is also in progress.



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Trustee Reports – *Reports from Village Trustees.*

- Village President- Meet with Ehlers, Sykora lane preconstruction, ru meeting, met with craig and Alex jasper. Updates to the fire department.
- Trustees-
- Fire District Representative- Nothing
- Ambulance District Representative- New ambulance here next week.
- Library Board- Nothing
- Community Education- March meeting, BBA got donation. Wheeler playground looking for donation to fix fence at field.

Finance Reports – *Monthly report on the Village's finances.*

- Expenses Review/Approval- LMontgomery motion to approve bills, SZebro seconded. Motion carried.
- Overtime Review- Overtime was reviewed from March 2025 and compared to overtime in March of 2024.

Approval of Previous Meeting Minutes- Jan COTW, 3/20 RU, 3/24 Board- SZebro motion to approve minutes as written, LMontgomery seconded. Motion carried.

Public Comments - None.

Action/Discussion Items – *Items for discussion and possible action by the Board.*

1. Discontinuing CDBG Housing RLF Program- Renee Swenson from Cedar Corporation was present to explain program updates. Advised Board to wait on any decisions about the program termination.
2. MSA Update on WWTF Contract and Discussions with Industrial User- We have not yet received a response from Cooper Engineering. We are still in the process of finalizing the cost breakdowns with Wabasha Construction. Unfortunately, the proposed cost remains a major obstacle for the industrial user. The schedule of values provided by the construction team is not expected to result in any significant changes. Please consult with legal counsel to determine the appropriate next steps and clarify what actions we are permitted to take. At this stage, any further delays or refusals could jeopardize the success of the project.
3. Ehlers- Financing Options for WWTF & Sykora Lane- Brian and Peter, from Ehlers were present and reported to the Board. We will need some form of interim financing to bridge the current gap—this is not an uncommon approach in similar projects. When we are ready, PSB has expressed a degree of willingness to assist, though we will need a few weeks to compile all necessary documentation. With respect to Sykora Lane, we require a financial bridge to support near-term needs while positioning for long-term development. In this context, bank financing appears to be the most practical option, likely in the form of an interest-only structure. It's important to note that the TIF district will repay water and sewer investments over time, but we need to create runway in the meantime. Since we acquired the land prior to the formation of TID 4, we do have some flexibility—lot sales, for example, could help offset certain costs. Key takeaway from slide 9: the sewer utility currently has available cash, which could be leveraged. PSB remains a potential partner and has shown interest. While we could seek proposals from multiple lenders, that



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process involves additional effort and time. An alternative would be to work directly with our existing bank. They recommend having Ehlers engage with PSB to explore available options and determine what financing they can offer.

4. Dunn Energy Easement- JDormanen motion to approve service cost estimate, as well as allow Brittany to endorse papers as need by the village, LMontgomery seconded the motion. Carried. JFarrell motion to allow Dunn Energy utility easement, SMittlestadt seconded the motion. Carried.
5. Golf Cart Ordinance- The Golf Cart Ordinance has been run through legal. A few modifications were made. Clarifying language requires them to be insured. Updated fine and fee. Registration every 2 years. JFarrell motion to pass resolution establishing golf cart regulations for resolution 2025-02 and accept updated fine and fee schedule. SMittlestadt seconded. Roll call vote passed.
6. Main Street Easement- Basic 15 foot wide sewer/pipe easement. Need easement language, so Craig would like to touch base with legal. SZebro motion to look into legal language and present at future board meeting, JFarrell seconded. Motion carried.
7. Library Board Member- The library board has recommended Traci Suckow as a new board member. JFarrell motion to appoint Traci Suckow, SZebro seconded. Motion carried.
8. Utility Bill Dispute-Resident submitted utility bill dispute form. She currently has a vacant apartment above her business, Fatboy's, and is not wanting to pay the garbage and debt charge as she states she has a dumpster. LMontgomery motion to deny, SZebro seconded. Motion carried.
9. 1st Quarter Per Diems- JFarrell motion to approve per diems as presented, SMittlestadt seconded. Motion carried.

BStevens motion to adjourn, JDormanen seconded. Meeting adjourned at 6:59 PM.

Adjournment

Brittany Halvorson- Village Clerk-Treasurer