



**Village of Boyceville- Board Meeting**  
**Monday, June 9th, 2025-5:30 PM**  
**Village Hall-1233 Charlotte St, Boyceville, WI**

**Meeting called to order at 5:30 PM**

- Pledge of Allegiance

Attendance: SMittlestadt, BStevens, Brittany Halvorson, LMontgomery, JFarrell, SZebro, MGoodell, Joel Timblin, Craig Dotseth, Erik Evenson, Greg Lamkin

**Staff Reports**

- Airport Manager- The prairie seeding and site rehabilitation work has been completed. A significant number of volunteer hours contributed to the success of the project. This month, two rental inquiries were received. Additionally, two Emergency Locator Transmitters (ELTs) were activated; while these typically signal an aircraft incident, both instances appeared to be spontaneous activations. The end marker lights on the east end of the airfield have been repaired. As of now, 14 hot air balloons are registered to participate in this year's Picklefest event.
- Village Engineer-Erik Evenson was in attendance, with a written report submitted by Eric Barclay. The Sykora Lane Road and Utility Extension project is progressing smoothly. Curb and gutter installation is scheduled for June 6, and substantial completion is anticipated by the end of the month. No change orders have been necessary, and the project remains on budget. Pay Application #2 from Albrightson, totaling \$184,235.65 for underground work, is recommended for approval. Regarding the Wastewater Treatment Facility (WWTF) upgrades, the Industrial User has declined to commit to a 20-year agreement or provide upfront capital costs. As a result, the Village is no longer eligible for Clean Water Fund financing. The construction bids from Wapasha have expired, and the project cannot proceed without the Industrial User's participation. MSA will notify the DNR and Clean Water Fund officials and advise the Village on the next steps, including possible plan amendments and the withdrawal of funding.
- Public Works Director- In June, street maintenance included sweeping by Don's Sweeper Service and patching on 1st Street following water service work. Water Department activities involved completing first quarter shutoffs and reconnects, submitting the June water report to the DNR, and responding to 19 utility locate requests. At the treatment plant and lift stations, staff replaced the ALUM feed hose to reduce siphoning, completed quarterly maintenance rounds, and replaced a sump pump in lift station #2. For community celebrations, flags and flowers were installed for Memorial Day. Facility updates included mulch replacement at Village Hall with the help of school students, mowing of sale lots and the airport, and air filter replacements. Equipment repairs included work on the Jacobsen and Z Trac mowers and a hydraulic hose replacement on the Mack truck. Park maintenance included installing wind screens at the pickleball courts, digging a drainage swale at Pafko Park, and repairing and seeding ruts at Freedom Park.
- Police Chief-In May 2025, the Boyceville Police Department responded to 185 calls, handling 93% of them, including 6 traffic stops, 11 ordinance complaints, and 121 other calls. They issued 8 citations and made 9 arrests. Notable cases included a brush fire citation, a child exploitation investigation with Canadian authorities, and the arrest of a registered sex offender for school trespassing. Calls are slightly down from 2024, but ordinance complaints are up 21%. The department has used only 36% of its budget, with savings in overtime and operations. Other activities included graduation security, a K9 school sweep, electronics recycling coordination, and planning for large events and traffic signage.



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- Village Clerk-Treasurer-This month included several key administrative tasks: utility disconnects, website updates, and submission of Form C and PSC, with TID reporting to follow. GO Note paperwork was completed and funds are now available. We received an RU Grant of \$7,314.50. Sam spent considerable time on liquor licensing coordination, ongoing since March. The Maintenance of Effort Report was submitted with input from Fire and Ambulance. Sam and Public Works also assisted with a school service day, updating landscaping at the community center.

Trustee Reports – *Reports from Village Trustees.*

- Village President-Emailed lawyer and Craig about changes to sewer use agreement. Took a complaint on signs. Dealt with permitting questions. Notified of bears in town.
- Ambulance District Representative- Sonya went to annual training, viewed new ambulance. Still need a couple of things added to it. Also dealt with complaints on signs.

Finance Reports – *Monthly report on the Village's finances.*

- Expenses Review/Approval- SZ motion to approve bills, BS seconded. Motion carried.
- Overtime Review- Reviewed, informed board we will go to quarterly reporting or unless something comes up.

Approval of Previous Meeting Minutes- 5-12 & 5-19 Board

BS motion to approve meeting minutes as written, SZ seconded. Motion carried.

**Public Comments** – no public was in attendance.

**Action/Discussion Items** – *Items for discussion and possible action by the Board.*

1. Joel Timblin Lease Agreement- SZ motion to approve new 20 year lease agreement with Joel and Becky Timblin, MG seconded. motion carried.
2. Airport Drive Property Transfer- This is the parking lot next to the campground. Just south of the bank. PSB was unaware they owned it. Selling or donating to us but need letter from us. 3480 SF, .08 acres. SZ motion Chief was directed to pursue letter, JF seconded.
3. Sykora Lane Pay Application 2- LM motion to approve Sykora lane pay application 2, SM seconded. Carried.
4. Kleven Contract 2026- SZ motion to accept Kleven Contract for 2026, SM seconded.
5. Liquor License Applications for Alcohol, Coin, Tobacco ending June 30, 2026- LM Motion to approve the license applications for Alcohol, Coin, and Tobacco ending June 30, 2026, SZ seconded. Motion carried.
6. Board Assignments- JF motion to approve board appointments, SM seconded. Carried. Sonya-no

LM motion to adjourn, JF seconded. Meeting adjourned at 6:33 PM.

**Adjournment**

**Brittany Halvorson- Village Clerk-Treasurer**