



Village of Boyceville– Board Meeting Minutes Monday, July 14th, 2025–5:30 PM Village Hall–1233 Charlotte St, Boyceville, WI

Attendance- Brittany Halvorson, Craig Dotseth, Eric Barclay, Shawn Mittlestadt, Luke Montgomery, Megan Goodell, Jo Dormanen, Brad Stevens, Greg Lamkin, Jonathan Farrell, Eric Barclay, Greg Lamkin

Absent: Sonya Zebro

Meeting was called to order at 5:30 PM

Staff Reports – Reports from Village officers

- Village Engineer- Sykora Lane looking like it won't be done till July 31st.
- Public Works Director-Street maintenance included sweeping streets with Don's Sweeper Service and patching 1st Street where water service work had occurred. In the water department, first quarter shutoffs and reconnects were completed, the June Water Report was submitted to the DNR, and 19 utility locate requests were handled. At the treatment plant and within the collection system, the ALUM feed hose was replaced to reduce siphoning, quarterly equipment maintenance was completed, and a sump pump was replaced at Lift Station #2. For Memorial Day weekend, flags were installed and flowers hung, mulch was refreshed around Village Hall with help from school kids, commercial sale lots and the airport were mowed, and filters were replaced on all air systems. Equipment repairs included replacing a blade drive motor on the Jacobsen mower, fixing a tire on the Z Trac mower, and replacing a hydraulic hose on the Mack truck. In the parks, wind screens were installed at the pickleball courts, a drainage swale was dug at Pafko to reduce puddling, and ruts at Freedom Park were filled and seeded.
- Police Chief-In June 2025, the Boyceville Police Department responded to 172 calls for service, with the busiest days being Mondays and Wednesdays. Notable cases included a traffic stop resulting in charges for operating without a valid license, an internet child crime investigation that did not result in charges, and two disorderly conduct cases—one involving a naked, intoxicated man fighting on Main Street, and another requiring hospital restraint. Officers also addressed nuisance violations, issuing three citations. Compared to June 2024, traffic stops and calls for service decreased while ordinance complaints rose. Year-to-date calls total 763, down from 959 the previous year. Citations (63) and arrests (32) are also lower than last year, with a significant drop in juvenile arrests. Officer Vodenlich's training was canceled, though the department completed firearms training. June expenses were comparable to last year, with a slight overtime increase due to hospital transport. YTD expenses reflect 43% of the 2025 budget spent, with operational expenses and overtime both down. The evidence room audit is nearly complete, reducing inventory from 150 to under 40 items. A new, streamlined 66-page draft of Title 13 zoning regulations was circulated for review. Preparations are underway for Picklefest staffing and National Night Out on August 5.
- Village Clerk-Treasurer-Over the past month, I completed the CMAR portion and connected with Lori about Picklefest—I'm still waiting on materials from them to update the website. Utility bills and the water notice were sent out, with only a few questions coming into the office. As part of the 4-year voter maintenance process, approximately 75 notices were mailed to individuals who haven't voted in over four years; so far, four have responded, and the deadline is tomorrow. We also gathered financial information related to WWTF expenses and submitted the required quarterly reports to both federal and state agencies. Work continues on Sykora Lane, including responding to questions, coordinating with Dunn Energy on the electric install, and working with Erik at Rassbach on listings. Regarding the timber sale, we have received \$40,646.65 of the



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\$48,350 bid and will follow up with Spring Hill to collect the remaining balance. Lastly, the Milkweed Alliance has extended their lease at 903 Main for another six months.

Trustee Reports – Reports from Village Trustees.

- Village President-Emails with lawyer and talks with Craig about agreement.
- Fire/ Ambulance- Brad attended first ambulance meeting. Making some progress with some misunderstandings.

Finance Reports – Monthly report on the Village's finances.

- Expenses Review/Approval- LM motion to approve bills, SM seconded. Carried.

Approval of Previous Meeting Minutes- June 9 Board, June 23 COTW- BS motion to approve minutes, SM seconded. Carried.

Public Comments - No public in attendance.

Action/Discussion Items – Items for discussion and possible action by the Board.

1. CSM for Wisemiller Property- LM motion to accept CSM for Christopher Wisemiller, SM seconded. Carried.
2. Application for Payment 3 for Sykora Lane – For work done from 5-21 through 6-25. Majority of this application is for asphalt. Eric recommends to pay. LM motion to accept application for payment 3 for Sykora Lane, SM seconded. Motion carried.
3. Watermain Easement for Sykora Lane- The water main was installed down the hill and looped, but property lines in the area remain unclear. Discussion focused on how to proceed—whether to establish an easement or maintain ownership of the triangular parcel. Since no buildings can be placed over the water main, the recommendation is to leave property lines unchanged but secure a formal easement. This will impact Lot 22. SM motion for MSA to do easement, JF seconded.
4. Lot Staking for Sykora Lane- Two approaches were discussed for staking lots. While the front poses no issues, setbacks create boundary challenges. MSA can locate existing survey monuments—which should still be in place—at a significantly lower cost than producing a full lot and boundary drawing. JD for MSA to mark the found monuments, JF seconded. Carried.
5. Finalize Sykora Lane Lot Prices- LM motion to approve COTW prices for lots on Sykora Lane, JD seconded. Carried.
6. Sykora Lane future bids on lots- Will discuss in further detail at COTW.
7. Sale of extra materials, Public Works- Public Works has a large pile of sand/rock/clay mixture suitable for fill, along with 1.5–2 inch rock and ballast rock. Discussion included the possibility of actively marketing these materials for sale. SM motion to sell as Craig see's fit, BS seconded.
8. Bank Donation of Parking Lot-JD motion to accept donation of bank parking lot with VOB responsible for deed and transfer fee. BS seconded.
9. Board Per Diems- SM motion to accept periderms, JD seconded. Carried. Luke abstains.

JD motion to adjourn, SM seconded. Meeting adjourned at 6:37 PM.

Adjournment

Brittany Halvorson- Village Clerk-Treasurer