



Village of Boyceville- Board Meeting Minutes Monday, February 9th-5:30 PM Village Hall-1233 Charlotte St, Boyceville, WI

Attendance: Brittany Halvorson, Travis Burnett, Greg Lamkin, Eric Evenson, Jo Dormanen, Sonya Zebro, Jonathan Farrell, Megan Goodell, Brad Stevens.

Meeting was called to order at 5:30 PM.

Action/Discussion Items

1. JF motion to Closed Session pursuant to Wis. Stat. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons requires a closed session. The board will discuss an offer on land for sale. SZ seconded. Motion carried.
 - a. BS motion to come out of closed session, JF seconded. Came out of closed session at 6:01PM.
2. Reconvene open session- It was announced that the board made a counteroffer.

Staff Reports – Reports from Village officers

- Librarian-Unable to attend.
- Village Engineer- Couple zoning questions from realtors.
- Public Works -The Public Works Department reported completing routine maintenance including opening storm drains, sanding streets, clearing sidewalks, replacing frozen water meters, repairing a chlorine leak at well #3, and inspecting the water tower heat and circulation pump. Staff also performed maintenance at several lift stations, repaired heating issues at the sand filter building, and cleaned the reject line. Equipment maintenance included servicing the end loader and lawn tractor and repairing hydraulic hoses. Ongoing projects include replacing rusted pipes at the St. Johns Lift Station, obtaining pricing for lead and copper service line identification, evaluating Lift Station #2 pump repair or replacement, reviewing water and sewer rates, and planning for pond sludge removal.
- Police Chief-The Police Department reported that there were 189 total calls for service in the Village during January, with 178 handled by the Boyceville Police Department and the remainder by the Dunn County Sheriff's Office. Officers conducted 6 traffic stops, responded to 1 accident, and handled 7 ordinance complaints, along with 65 other calls for service and 99 business checks and vacation watches. During the month, officers issued 6 citations and made 4 arrests. The department also responded to two mutual aid requests, reported no pursuits or use-of-force incidents, and currently has one felony investigation underway with two cases submitted to the District Attorney's Office for review.
- Village Clerk-Treasurer-During the month, we completed the January settlement and tax reconciliation, processed and submitted W-2s, and uploaded and distributed 1099 forms. Utility-related work included billing electricity for the Friendship Garden, bringing the Ohly billing fully up to date, and updating meter inventory in Workhorse. We also completed the WRS reconciliation and the 2% fire dues report. In addition, airport leases and related taxes were billed, ensuring all applicable accounts and obligations are current. We are also keeping an eye on water temperatures with the help of Public Works to maintain a list of running water residents. Also turned the Community Center around 6 times for party rentals.

Trustee Reports – Reports from Village Trustees.

- Fire/Ambulance District Representative-Wednesday meeting coming up. Then will also participate in the county wide ambulance meeting.



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Finance Reports – *Monthly report on the Village's finances.*

- Expenses Review/Approval- JD motion to approve the bills, SZ seconded. Motion carried.

Approval of Previous Meeting Minutes- 1/12/26 Board, 1/26/26 COTW- SZ motion to approve the meeting minutes, BS seconded. Motion carried.

Public Comments – No Public Comments

Action/Discussion Items Continued – *Items for discussion and possible action by the Board.*

3. RLF ongoing file management- Clerk reported that the State has directed all RLF Housing Program funds to be returned through the program closeout process, and the municipality will not retain the administrative fund balance. If Cedar Corporation continues ongoing file management, costs would be paid initially from the general fund, with the municipality permitted to retain \$250 per loan payoff to reimburse those expenses. Cedar's billing rate is \$115/hour for services related to loan administration and state reporting. A contract will be issued if the Village elects to proceed. JF motion to continue with Cedar Corp for file management, JD seconded. Motion carried.
4. Sludge removal and possible financing- Needing ponds 2 & 3 done. Explained about financing options. Get a more detailed report, bring to next meeting. Open to using the CD.
5. 4th quarter 2025 per diems- JF motion to approve per diems, with the correction for Jo. SZ seconded.
6. President Pro Tempe Appointment- JF motion to appoint Sonya Zebro as President Pro Tempe, BS seconded. Motion carried.
7. Sewer Rate Increase- President wanted to bring attention to this matter to the board and the need for a possible increase. Will continue to discuss.
8. JF motion to Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. To discuss the Public Safety Department. SZ seconded. Motion carried. Meeting went into closed session at 7:10 PM.
SZ motion to come out of closed session, JD seconded.
Announcement made that during closed session no action was taken
SZ motion to adjourn, JD seconded. Meeting adjourned at 7:40PM.

Adjournment

Brittany Halvorson- Village Clerk-Treasurer