



Village of Boyceville- Board Meeting Minutes Monday, March 9th-5:30 PM Village Hall-1233 Charlotte St, Boyceville, WI

Meeting was called to order at 5:30 PM

Attendance: Shawn Mittlestadt, Sonya Zebro, Megan Goodell, Jo Dormanen, Brad Stevens, Travis Burnett, Greg Lamkin, Erik Evenson, Brittany Halvorson

Staff Reports – *Reports from Village officers*

- Librarian-In February, the library recorded 1,398 total circulation transactions, including 998 checkouts, 932 check-ins, and 400 renewals, while adding 34 new items and 5 new patrons. Programming included a story time with 12 attendees, 28 participants in the monthly scavenger hunt, and 10 at teen coffee time. Additional updates include recognition of the February reading challenge winner, upcoming March reading initiatives for families, expanded spring break programming, and a notable increase in website and social media engagement.
- Village Engineer-Nothing to report
- Public Works-Public Works completed a variety of maintenance and repair tasks this month. Street work included cleaning storm drains and installing a new light pole. In water distribution, staff fixed a chlorine leak at Well 1, replaced two frozen meters, repaired a water main/service line on Dale Street, and fixed the eye wash station at Well 3. Collection system efforts included cleaning the reject pipe at the sand filter building, jetting a sewer plug on West Street, working on the sampler at Lift Station 2, and completing quarterly maintenance. Equipment repairs included replacing a hydraulic hose on the dump truck, while at the dump, staff moved an electrical outlet and pushed up the brush pile. Additional work included completing annual fire extinguisher inspections. The Lift Station 2 pump is currently being rebuilt by LW Allen.
- Police Chief- In February 2026, the Police Department handled 118 of 131 total calls for service (90%), an increase from the previous year despite operating without a full-time officer. Traffic stops, accidents, citations, and arrests all increased, with officers issuing 10 citations and making 9 arrests. There were no use-of-force incidents or pursuits, and one mutual aid was provided. Several notable incidents were addressed, including theft, OWI, warrant arrest, and juvenile-related cases, with multiple investigations ongoing. Expenses were lower than the previous year, with no overtime incurred, and required training and reporting were completed.
- Village Clerk-Treasurer-Several administrative and operational items have been completed since the last meeting. The school was billed \$12,052.74 for crossing guard reimbursement. The transition to the new accounts receivable program is nearly complete, and the system is now being actively used. The required Cross Connection Control brochure was distributed, which fulfills the three-year notification requirement. A renter in the basement reported a dead bat in her office, and Public Works has been notified. Regarding the Friendship Garden, Reindeer Acres will no longer reimburse the Village for electrical use, and the sign will be removed this week. First quarter disconnects were not completed due to weather conditions. In addition, workers and training for the April 7 election have been scheduled. Several items are also currently in progress. Work related to Lead and Copper requirements continues. The annual audit is nearing completion, with only seven requests remaining and the onsite visit scheduled for April. Staff are continuing to review and run numbers related to potential sewer rate adjustments in coordination with Public Works. The Ohly Agreement is moving forward, and per the attorney's direction, the



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Village only needs to send a formal letter to proceed. Finally, paperwork is currently being completed for the upcoming property insurance renewal.

Trustee Reports – *Reports from Village Trustees.*

- Fire/Ambulance District Representative-Brad reported that Fire is going good and Ambulance is working on updating bylaws.

Finance Reports – *Monthly report on the Village's finances.*

- Expenses Review/Approval-JD motion to approve bills, MG seconded. Motion carried.

Approval of Previous Meeting Minutes- 2/9/26 Board, 2/23/26 Board, 3/5/26 RU

-BS motion to approve meeting minutes as listed, SM seconded. Motion carried.

Public Comments – Resident advised Clerk would answer all questions when she stopped in the office.

Action/Discussion Items –

1. Sewer Rate Increase Updates-Clerk presented some figures about rate increase, but board decided to table till next meeting.

SZ motion to adjourn, BS seconded. Meeting adjourned at 6:05 PM.

Brittany Halvorson- Village Clerk-Treasurer