



**Village of Boyceville- Public Hearing & Board Meeting  
Minutes  
Monday, April 27th-5:30 PM  
Village Hall-1233 Charlotte St, Boyceville, WI**

**Call to Order**

- Meeting was called to order at: 5:30PM
- Attendance: Brittany Halvorson, Jo Dormanen, Sonya Zebro, Al Kelly, Eric Evenson, Travis Burnett, Greg Lamkin, Shawn Mittlestadt, Megan Goodell.
  - Absent: Jonathan Farrell, Brad Stevens.

**1. Public Hearing was called to order at 5:30PM**

- A. Purpose of Public Hearing: Variance request from Boyceville Community School District, Conditional Use permit at Trinity Lutheran Church.
- B. Review request for variance at the Bus Garage located at 1220 Hedlund Street.
- C. Review request for conditional use permit at Trinity Lutheran Church
- D. Public Comment
- E. Opportunity for Staff Response to Public Comments
- F. Opportunity for Board Members to ask questions
- G. Close Public Hearing-The public hearing was closed at 5:41PM

**Staff Reports – Reports from Village officers**

- Librarian-Director was unable to attend the meeting but submitted a report to include the following: The library reported strong activity in March, with total circulation reaching 1,742, one of the highest in recent years—along with 42 new items added and eight new patrons. Programming included a successful tote bag painting event with 22 participants and a scavenger hunt with 92 children, story time attendance of ten, and a small teen coffee group. Staff updates include the resignation of Loralie Swenby, with no current plans to fill the position. Upcoming events include a poetry contest and reading for National Poetry Month and author Michael Perry was here on April 22
- Public Works - The Public Works Department reported completing a range of maintenance and repair activities across multiple areas. Street maintenance included cleaning storm drains, filling potholes, and repairing Dump Road and Range Road. In water distribution, staff addressed a chlorine leak at Well 1, repaired broken curb stops and a water shutoff valve box, and fixed the eyewash station at Well 3. Collection system work included cleaning the reject pipe at the sand filter building, flushing the sewer line on Second Street, pressure washing lift stations, completing quarterly maintenance, and repairing a check valve at Lift Station 2. Parks staff installed pickleball and batting cage nets and opened restrooms for the season. Additional tasks included completing annual fire extinguisher inspections and repairing plow damage. The Lift Station 2 pump is currently in progress and being rebuilt by LW Allen.
- Police Chief-The Boyceville Police Department reported a significant increase in activity for March 2026, handling 190 of 206 total calls for service (92%), a more than 75% increase from March 2025, despite operating without a full-time officer. Officers issued 13 citations and made 9 arrests, with no use-of-force incidents or pursuits. Several notable incidents included traffic-related offenses, a warrant arrest, a domestic case referred to the DA, and ordinance enforcement actions. Year-to-date, calls for service, arrests, and citations have all increased compared to



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2025. Department expenses for March and year-to-date remain below last year due to the vacant position, with only 20% of the 2026 budget spent so far. Hiring efforts are underway with eight applicants received, and routine activities such as ride-along and drug take-back participation continue.

- Village Clerk-Treasurer-Staff reported several completed items, including the closeout of COVID Relief Fund reporting, completion of February and March Ohly billing, and submission of quarterly reports to state and federal agencies. All running water customers were contacted to discontinue service where applicable, with usage reviewed for appropriate credits. Spring election preparations and training were completed, with 172 voters participating. Additional updates include the hiring of Kenneth Horne as a per diem dump attendant, submission of dog license information and payments to the county, and the onboarding of intern LaRissa Krueger through the end of May. First quarter meter reads were also completed. Ongoing items include the Lead and Copper service line replacement project in coordination with the DNR, final audit requests, and continued discussions with Public Works regarding sewer rates.

Finance Reports – *Monthly report on the Village's finances.*

- Expenses Review/Approval- SM motion to pay bills, JD seconded. Motion carried.

Approval of Previous Meeting Minutes- 3/9/26 Board, 3/23/26 Board- SM motion to approve minutes, MG seconded. Motion carried.

**Public Comments** – There were no public comments.

**Action/Discussion Items** – *Items for discussion and possible action by the Board.*

1. Public Hearing: Variance request from Boyceville Community School District. SM motion to allow variance for bus garage located at 1220 Hedlund St, JD seconded. Motion carried.
2. Public Hearing: Conditional Use permit at Trinity Lutheran Church- JD motion to approve CUP at Trinity for 2 years, SM seconded. Motion carried.
3. Farmer's Market- Jacob Peterson was present to discuss the community event, noting it began as a small group effort and has experienced both successes and challenges over the past three years. He expressed a desire to see increased financial support and a more formal role or committee established through the Village to assist with organization and sustainability. Currently, vendors are not charged a fee; however, potential adjustments to this structure may be considered. Discussion also included the possibility of modifying the schedule, such as hosting the event twice per month or continuing on a First Thursday basis from the end of the school year through September.
4. Q1 Board Per Diems- SM motion to approve per diems as presented, JD seconded. Motion adjourned.
5. Committee Assignments-Committee assignments were updated with no changes other than asking Dunn County who the library board representative should be.
6. Northwest Rod and Gun Club- Jeff Annis, President of the Boyceville Gun Club, provided an overview of the organization, which focuses on offering a safe, educational facility open to the public. The Club maintains the grounds, while Dunn County handles garbage and septic services, and the Village provides police and road maintenance. Membership ranges from 70-90



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individuals, with increasing attendance projected at 2,500–3,000 visitors this year. The Club is seeking funding for a new 1,200-square-foot building, having applied for a \$130,000 grant with a decision expected in August. A primary challenge is the lack of water and sewer services, and options such as installing a well are being explored

7. Review proposal from Greg and Bridgett Ellis- The board was presented with a preliminary development proposal submitted by Greg and Bridget Ellis for a modular home relocation project on Range Road. The proposal outlines relocating two existing modular homes to the site, including exterior and interior upgrades, construction of attached garages, and site preparation work. The project aims to convert the parcels from Two-Family Residential (R2) to Single-Family Residential (R1) and is expected to be completed over an estimated two-year period. The applicants are seeking guidance and approval regarding zoning compliance and overall project suitability. It was noted by the Clerk that she was unable to find any official maps or surveys of the area, in its parceled off form as presented by Greg.

JD motion to adjourn, SM seconded. Meeting adjourned at 7:11 PM.

Adjournment

**Brittany Halvorson- Village Clerk-Treasurer**