



Village of Boyceville- Board Meeting Minutes

Monday, June 8th-5:30 PM

Village Hall-1233 Charlotte St, Boyceville, WI

Meeting was called to order at 5:30

Attendance: Jo Dormanen, Jonathan Farrell, Sonya Zebro, Brad Stevens, Al Kelly, Megan Goodell, Brittany Halvorson, Erik Evenson, Greg Lamkin.

Staff Reports –

- Airport Manager- Not present
- Librarian-Kallie submitted written report that May library circulation remained steady with 1,324 total circulations, including 907 checkouts, 966 check-ins, and 417 renewals. A total of 108 new items were added to the collection, largely through donations, and five new patrons registered. Programming attendance remained strong, with 58 participants attending story time events, including a well-attended airport story time, as well as participation in an origami craft, family movie night, monthly scavenger hunt, and the successful launch of June's Maker Monday program. Staff also recognized the May reading challenge winner and provided updates on ongoing library activities.
- Village Engineer- Just some general zoning questions.
- Public Works- Public Works via written report: routine street sweeping and water main flushing were completed during the month. Staff completed sewer system flushing and conducted a jar test to evaluate chemical treatment options. At Pafko Park maintenance activities included painting projects and installation of pickleball wind screens. Repairs were made to restroom faucets, and flower baskets were hung on Main Street. Additional work included installing a new sight gauge on the hydraulic tank and an air conditioner at the dump site.
- Police Chief- Chief Lamkin reported that the department handled 143 calls for service, accounting for 86% of the 166 total calls within the Village, with no use-of-force incidents or pursuits during the month. Officers issued 5 citations and made 1 arrest, and several fraud and harassment investigations remain ongoing. Year-to-date calls for service remain above last year despite current staffing shortages, and proactive ordinance enforcement continues. Training, school security activities, and the ongoing officer hiring process were also noted. Financially, department expenses remain below budget, with 29% of the annual budget expended through May.
- Village Clerk-Treasurer-The Clerk-Treasurer reported that the annual RU report was completed in April and funding was received this week. Staff have spent significant time preparing liquor license renewal paperwork for Board approval and will begin issuing licenses following approval. American Pest started bat control work at 913 Main Street and will finish up tomorrow. Community Service Day was successfully coordinated and completed, with students assisting in staining benches, cleaning the pickleball court, and installing wind screens. Graduation parties continue to be held at the Community Center. Intern LaRissa's last day was May 29. Open Book and Board of Review were completed as scheduled. The sale of the Charlotte Street lot officially closed, and staff met with Ehlers regarding sludge removal planning.

Trustee Reports –

- Fire/Ambulance District Representative- June 24th will be EMS meeting.



Village of Boyceville- Board Meeting Minutes Monday, June 8th-5:30 PM Village Hall-1233 Charlotte St, Boyceville, WI

Finance Reports – Monthly report on the Village's finances.

- Expenses Review/Approval- JD motion to approve bills, SZ seconded. Motion carried.

Approval of Previous Meeting Minutes- 5/11/26 Board, 5/28/26 Board, 6/4/26 RU- SZ motion to approve minutes, SM seconded. Motion carried.

Public Comments - No Public Comment

Action/Discussion Items – *Items for discussion and possible action by the Board.*

1. Liquor License Applications for Alcohol, Coin, Tobacco ending June 30, 2027- MG motion to approve the renewal of alcohol and tobacco and coin licenses as presented for Boyceville Cenex, Dollar General, Buck Shot Bar, and Fatboy's, SZ seconded. Motion carried.
2. Sludge Removal Financing Update- The Board reviewed financing options presented by Ehlers for the sewer sludge project. Two scenarios were discussed: a 10-year level debt service structure with higher annual payments but lower overall interest costs, and a 20-year amortization with a balloon payment in year 10, which would reduce near-term annual payments and provide additional flexibility for future capital projects. Ehlers advised that the Village has sufficient cash reserves to meet debt service requirements under either option and noted that the proposed borrowing would leave approximately \$1.4 million in remaining general obligation borrowing capacity. SM motion to move forward with 20 year option, SZ seconded. Motion carried.
3. 2027 Kleven Proposal- SM motion to approve contract, JD seconded. Motion carried.
4. Appointment of Citizen Rep for Library Board- Amy Peterson is interested in another 3 year term. SZ motion to approve Amy Peterson to 3 more years on Library Board, BS seconded.
5. Resolution 26-01- SM motion to approve Resolution 26-01, SZ seconded. Roll call vote carried.
6. Police Hiring Update- Eight applications were received. After the initial review, three candidates were selected to interview, but they ultimately did not due to various reasons. Staff will continue recruitment. An experienced officer with 15 years of experience has expressed interest. It was discussed that increasing the starting wage to \$33.50/hour (approximately \$30,000 annually) may be necessary to remain competitive. The part-time officer position will continue to be used on an as-needed basis.
7. Fire Inspection Duties and Frequency- Table for now as further information is needed from Fire Chief.
8. Termination of Sewer Use and Discharge Agreement and the corresponding notice to Ohly-The Board agreed to postpone further action at this time to gather additional information.
9. Ohly's Discharge Permit-discussed issuing a discharge permit to Ohly with the approved discharge limits and parameters.
10. Title 9, Chapter 6-It was pointed out that the fee schedule and ordinance are not currently consistent. Discussion included adding TKN and Phosphorus as regulated parameters. Jonathan recommended making additional revisions to the ordinance before terminating the existing agreement. Jonathan will prepare a draft ordinance for consideration at the next Committee of the Whole meeting.



Village of Boyceville- Board Meeting Minutes
Monday, June 8th-5:30 PM
Village Hall-1233 Charlotte St, Boyceville, WI

11. Sewer Rate Increase for Industrial Users- The Board had further discussion regarding the industrial sewer rate increase. Questions were raised about why the item had been brought back for consideration, and Robert's Rules of Order were discussed
12. Flow of action items from COTW to the Board meeting- Jonathan stated that he would like items to be fully discussed and prepared at the Committee of the Whole before being brought to the Board for action.
13. Board's parliamentary procedures- The Board discussed the importance of allowing members who have the floor to speak without interruption and maintaining respectful discussion.
14. Reschedule June COTW- SM motion to reschedule for June 29th, SZ seconded. Motion carried.

SZ motion to adjourn, SM seconded. Meeting adjourned at 7:09 PM.

Brittany Halvorson- Village Clerk-Treasurer