



Village of Boyceville- Board Meeting Minutes Monday, July 13th-5:30 PM Village Hall-1233 Charlotte St, Boyceville, WI

Meeting was called to order at 5:30 PM

Attendance: Brad Stevens, Al Kelly, Megan Goodell, Sonya Zebro, Jonathan Farrell, Kallie Anderson, Greg Lamkin, Eric Evenson, Travis Burnett, Brittany Halvorson, Jo Dormanen

Absent: Shawn Mittlestadt

Staff Reports – *Reports from Village officers*

- Airport Manager-No Report
- Librarian -1777 total circulation, best month of the year so far.
- Village Engineer-No Report
- Public Works -Staff completed street maintenance, including pothole repairs, sign replacement, and ditch maintenance. Water system work included required reporting and sampling and quarterly meter reads. Collection system work included sludge sampling, repairs at Lift Station 2, and clearing a pipe between ponds. Repairs were also completed at Pafko Park and the pickleball courts. Sludge removal remains in progress.
- Police Chief-Chief Lamkin provided the June activity report. BPD handled 111 calls for service, issued six citations, and made six arrests. Updates were provided on several ongoing fraud investigations, ordinance enforcement, training, and the vacant officer position. Year-to-date expenses remain under budget.
- Village Clerk-Treasurer-Daily administrative and office operations continued, including processing quarterly utility bills, assisting residents, and submitting required state reports. Work continued on the Fine & Fee Schedule, sewer ordinance revisions, discharge permits, and related documents. Absentee ballots were mailed and poll worker training was coordinated for the August Election. Fire and ambulance information was received and the Maintenance of Effort (MOE) Report was submitted to the State

Trustee Reports – *Reports from Village Trustees.*

- Village President- Worked a little bit on permits and prep for tonight's meeting.
- Fire/Ambulance District Representative-Meeting coming up this Wednesday.
- Library Board-No Report

Finance Reports – *Monthly report on the Village's finances.*

- Expenses Review/Approval- JD motion to approve bills as presented, SZ seconded. Motion carried.

Approval of Previous Meeting Minutes- Board 6/8, 6/28 COTW- BS motion to approve meeting minutes, SZ seconded. Motion carried.

Public Comments – No public in attendance.

Action/Discussion Items – *Items for discussion and possible action by the Board.*

1. Q2 Per Diems-JF motion to approve Q2 per diems, AK seconded. Motion carried.
2. Title 13- SZ motion to adopt the new Title 13, BS second. Roll call carried.



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3. 5-2-3 Fire Inspections- BS to approve updated 5-2-3 Fire inspections, SZ seconded. Roll call carried.
4. 1008 Second Street request- JF motion to reject putting a fence in, MG seconded. Motion carried.
5. Sludge Removal Financing Update- JF motion to move forward with financing with Peoples State Bank, JD seconded. Motion carried.
6. Utility Fee and Rate Schedule-JF motion to update utility fine and fee schedule, SZ seconded. Motion carried
7. Discuss of Steps Needed to Terminate the Sewer Use and Discharge Agreement with Ohly- A summary of what needs to be done was given. Ordinance updates, discharge permit, charges and fines are done, and we need to work on an update notice to Ohly that we plan to dissolve agreement.
8. Industrial Wastewater Discharge Permit & Discharge Application—The Clerk presented the documents prepared to date and will have the remaining documents ready for the next COTW meeting.
9. Title 9, Chapter 6- Work continues updating sewer ordinance. More review to come at COTW.
10. JF motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, JD seconded. The board went into closed session at 6:12 PM.

JF moved to reconvene into open session. SZ seconded. Motion carried. The Board reconvened into open session at 6:29 p.m.

JF moved to adjourn. SZ seconded. Motion carried. Meeting adjourned at 6:30 p.m.

Brittany Halvorson- Village Clerk-Treasurer